

Rochelle Park Board of Education
Executive Meeting 6:30 P.M. Regular Meeting 7:30 P.M.
November 29, 2022

- I. Call to Order
- II. Roll Call

Board Member	Present	Absent
Mr. Scott Kral, Vice President		
Mr. Adib Abboud		
Mrs. Teresa Judge-Cravello		
Mr. Joseph Marolda		
Mr. Jorge Martinez Jr.		
Mr. Charles Schaadt		
Mr. Matt Trawinski, President		

Others Present:

- Dr. Sue DeNobile, Superintendent of Schools
- Mrs. Cheryl Jiosi, Business Administrator/Board Secretary
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mr. Michael Alberta, Principal
- Mrs. Rebecca Garcia, Supervisor of Special Services
- Mrs. Ellen Kobylarz, Board Recording Secretary

III. Pledge of Allegiance

V. Open Public Meeting Act, Chapter 231, P.L. 1975 Announcement

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests discussed or acted Upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, in accordance with Chapter 231, P.L. 1975” posted on the District website, at least 48 hours prior to the time of this meeting.

IV. Executive Session

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include personnel, contracts, legal and confidential student matters.

V. Reports

- A. Superintendent
- B. Business Administrator- Heidi Wohlleb- Audit Presentation
- C. Director of Curriculum and Instruction
- D. Principal
- E. Supervisor of Special Services
- F. Board Committees, as needed:
 - (Curriculum, Finance, Facilities, Personnel, Policy)
 - Board Liaison:
 - (NJSBA/BCASA, Joint Boards, Municipality)

VI. Public Comment (Agenda Items Only)

The Board of Education reserves the right to hold public comment on agenda items, at its discretion,

at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens are required to give their name and address when recognized to speak.

VII. Items for Board Action-Resolutions

Routine Matters Resolutions R1-R21

APPROVAL OF MINUTES

R1. Be it resolved that the Rochelle Park Board of Education, Upon the recommendation of the Superintendent approves the minutes of the following meetings.

October 18, 2022 Regular & Executive

ATTENDANCE

R2. RESOLVED: Upon the recommendation of the Superintendent, that the Board of Education approves the attendance report for the month of October 2022 as listed:

Enrollment

Midland School	493
Hackensack H.S.	135
Academies/Technical Schools	46
Totals	674

Pupil Attendance

Possible Days	9356.0
Days Present	8890.5
Days Absent	465.5
% Present	95%
% Absent	5%

Teacher Attendance

Possible Days	1121
Days Present	1090.5
Days Absent	29.5
% Present	97.2%
% Absent	2.8%

EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: Upon the recommendation of the Superintendent, that the Board of Education approves the following Fire and Security drills held in the month of October 2022 for the Rochelle Park School District.

Fire Drill October 12, 2022
Security Drill October 19, 2022

HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: Upon the recommendation of the Superintendent, that the Board of Education approves the following HIB Report for October 2022 on behalf of the Rochelle Park School District.

October 2022

Reported Cases:3
Number of Cases open: 0
Number of Cases closed: 3
Number of Incidents determined to be HIB: 1
School Suspensions: 0

ASSESSMENTS

R5. RESOLVED: Upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves the purchase of Beery VMI 6th Edition protocols through Pearson Assessments. The invoice total of \$191.86.

SPECIAL SERVICES EVALUATIONS

R6. RESOLVED: Upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves the Physical Therapy Evaluation for CST # 2210 at a rate of \$325.

R7. RESOLVED: Upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves the Physical Therapy Evaluation for CST # 2109 at a rate of \$325.

R8. RESOLVED: Upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves the Physical Therapy Evaluation for CST # 2203 at a rate of \$325.

R9. RESOLVED: Upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves a Psychiatric Evaluation for CST # 0678 at a rate of \$650.

R10. RESOLVED: Upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves a Neurological Evaluation for CST # 2203 at a rate of \$650.

R11. RESOLVED: Upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves a Neurological Evaluation for CST # 2203 at a rate of \$650.

EXTENDED SCHOOL YEAR TUITION

R12. RESOLVED: Upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves the following Out of District Extended School tuition based on the student's IEP.

CST 4567	BCSS- New Bridges	\$8, 225
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R13. RESOLVED: Upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves an Out of District Substitute Aide for CST # 4567 at a daily rate of \$225 totaling \$40,500 for 180 days.

SPECIAL EDUCATION PROVIDERS

R14. RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following providers.

a)BCSS Extra Therapies-

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Bergen County Special Services related services extra therapies for CST #4567 from September 2022 to June 2023 for a total of \$5,200.

b) RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Bergen County Special Services related services extra therapies for CST #7890 from September 2022 to June 2023 for a total of \$5,200.

c) RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Region V related services for CST #2101 from September 2022 to June 2023 for a total of \$11,900.

d) RESOLVED: Upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves a Neurological Evaluation for CST # 2212 at a rate of \$650.

e) RESOLVED: Upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves the Physical Therapy Evaluation for CST # 2212 at a rate of \$325.

f) RESOLVED: Upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves the Physical Therapy Evaluation for CST # 2213 at a rate of \$325.

NURSING SERVICES

R15. RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the contract with Priority Nursing Services for an Out of District Home Health Aide for CST #2209 at a rate of \$27 per hour up to 33.75 hours a week.

TUITION-STUDENT REVISION

R16. RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the revision of tuition for Ridgfield High School for CST # 2560 from \$43,842.00 to \$48,248.00 for the 2022-2023 school year.

FIELD TRIP

R17. RESOLVED Upon the recommendation of the Superintendent, the Board of Education approves the following field trips for the 2022-2023 school year.

Date	Participants	Location	Cost
a) April 19, 2023	Grades 4 & 5 Chorus Band	Minkoff Theater NYC (Lion King)	\$97 per ticket +\$600 for "Talk Back" Students will fundraise to lower cost
b) May 19, 2023	Middle School Chorus and Band Students	Teen Arts Festival Bergen Community College	Admission (paid by BOE) Transportation paid by students
c) June 9, 2023	Middle School Tag Vocal & Tag Band	Dorney Park	Admission \$68/students Chaperone/\$33

BOARD GOALS

R18. RESOLVED: Upon the recommendation of the Superintendent the Board of Education approves the following Board goals for the 2022-2023 school year.

1. Health and Safety: Continue to explore and implement improved safety techniques and technologies to enhance safety, security, and well-being, including social-emotional health for all members of our school community.

2. Facilities: Review the Long-Range Facilities Plan, including the District’s Architect of Record, to address Phase II construction and renovation for STEAM classrooms with an eye toward green technology.
3. Governance: The Board of Education will strive to have effective and efficient Board meetings, and maintain the highest level of boardsmanship by continuing participation in NJSBA sponsored meetings, training, and workshops.

DISTRICT GOALS

R19. RESOLVED: Upon the recommendation of the Superintendent the Board of Education approves the following District goals for the 2022-2023 school year.

1. To develop and support the implementation of the district’s professional development program that aligns with identified and mandated needs, and enhances the capacity for instructional practices.
2. To examine the district’s needs for personnel and contracted services in alignment with the current budget, and make recommendations for the development of next year’s budget to ensure student service delivery.
3. To explore and implement resources that best utilize the grant funds for students’ academic and social/emotional development.

SCHOOL SAFETY AND SECURITY PLAN SOA

R20. RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the submission of the School Safety and Security Plan Statement of Assurance to the County Office of the Department of Education.

POLICIES AND REGULATIONS

R21. RESOLVED: Upon the recommendation of the Superintendent, Rochelle Park the Board of Education approves the first reading of Policies 5512- Harassment, Intimidation and Bullying.

R1-R21

Motion_____ Second_____

Personnel Resolutions P1-P17

PROFESSIONAL DEVELOPMENT

P1. RESOLVED: Upon the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences.

Name	Workshop	Date	Cost
a) Ellen Lender	Creative Interviews for Children and Adolescents with Anxiety	January 18, 2023	\$60.00
b) Justin Kemp	NJMEA State Conference	February 23-25, 2023	\$418.00 OMB rates apply

c) Dr. Sue DeNobile	NJSPRA Conference Leadership in Turbulent Times	November 30, 2022	\$125.00
d) Mike Alberta	NJSPRA Conference Leadership in Turbulent Times	November 30, 2022	\$125.00
e) Jennifer O'Brien (Art)	Lesson Share, Emerson	January 18, 2023	\$.00
f) Christine Horohoe	Promoting Safety, Trust & Compassion in the Assessment and Treatment of Dangerous Behavior.	December 7, 2022	\$.00

CHAPERONES DC TRIP

P2. RESOLVED: Upon the recommendation of the Superintendent, the Board of Education appoints the following teachers as chaperones to the 8th Grade Washington D.C. trip.

- a) Jeff Grossman
- b) Jennifer O'Brien – PE
- c) Lisa Fletcher
- d) Jennifer O'Brien – Art
- e) Maria Geiselhart
- f) Meaghan Mallon
- g) Justin Kemp

EXTRA CURRICULAR POSITIONS

P3. RESOLVED: Upon the recommendation of the Superintendent, the Board of Education appoints the following teachers to the extra-curricular positions stated for the 2022-2023 school year, stipend in accordance with the union contract.

- A) Faculty Advisory Council- Employee# 20645933, Employee#91014209, Employee#55338768, Employee#41201765, Employee#35519685, Employee#26828343

RESIGNATION

P4. RESOLVED: Upon the recommendation of the Superintendent, that the Board of Education accepts the resignation of Cheryl Jiosi effective January 13, 2023. The Board wishes Mrs. Jiosi much success and happiness in her future endeavors.

RESIGNATION

P5. RESOLVED: Upon the recommendation of the Superintendent, that the Board of Education accepts the resignation of Michele Hastings effective December 27, 2022. The Board wishes Mrs. Hastings much success and happiness in her future endeavors.

RESIGNATION

P6. RESOLVED: Upon the recommendation of the Superintendent, that the Board of Education accepts the resignation of Thomas Schmidt effective December 2, 2022. The Board wishes Mr. Schmidt much success and happiness in his future endeavors.

HIRES- CERTIFICATED

P7. RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following individuals to the list of Substitute's, for the 2022-2023 school year.

- a) Beverly Martin Teacher Substitute list

HIRING NON-CERTIFICATED STAFF

P8. RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the appointment of Cynthia Lynch to the position of Secretary to the Business Administrator/Accounts Payable Clerk. Starting on December 16, 2022 until June 30, 2023 at a salary of \$52,000.00.

HIRING CERTIFICATED NON-AFFILIATED STAFF

P9. RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the appointment of Rebecca Garcia to the position of Director of Special Services starting December 1, 2022 until June 30, 2023.

LEAVE REQUEST

P10 RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves a leave request for employee #40236. Utilizing sick time under "FMLA" March 8, 2023 until April 6, 2023 and commencing FLA on April 7, 2023 until June 22, 2023, with an anticipated return to work on September 1, 2023.

LEAVE REQUEST

P11 RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves a leave request for employee #10090. Utilizing sick time under "FMLA" from February 1, 2023 until March 20, 2023 and commencing FLA on March 21, 2023 until June 22, 2023, with an anticipated return to work on September 1, 2023.

UNPAID TIME

P12 RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves an unpaid leave request for employee #60470036 on the following dates November 30, 2022, December 1, 2022 to December 8, 2022.

STUDENT OBSERVATIONS

P13. RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following individuals to observe the noted teachers as part of their teaching education program.

- a) Brooke Maskin (Music Teacher in Woodcliff Lake) to come and observe Angel Baker on November 30, 2022. Duration 1 day
- b) Mariel Akdemir, a student at St. Thomas Aquinas College, to observe Ms. Fernandes in the Midland School for approximately 30 hours during the Winter and Spring Semesters 2023.

STIPEND

P14. RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves an hourly stipend of \$40 per hour for Rexhep Leka to perform custodial duties not to exceed 10 hours per week for the 2022-2023 school year. All hours are pre-approved by the Superintendent and Business Administrator.

HIRING-CERTIFICATED STAFF CARE PROGRAM

P15. RESOLVED: on the recommendation of the Superintendent, the Rochelle Park Board of Education approves the following individuals as Certificated Substitutes for the Care Program.

- a) Jennifer O'Brien (Art)
- b) Angel Baker
- c) Christopher Pezzuti

WELLNESS COORDINATOR

P16. RESOLVED: upon the recommendation of the Superintendent, the Board of Education authorizes the Wellness Coordinator to be partially funded through ESSER Grant funds based on the grant allocations.

HIRING NON-AFFILIATED TECHNOLOGY ASSISTANT

P17. RESOLVED: on the recommendation of the Superintendent, the Rochelle Park Board of Education appoints Gregory Schwartz to the position of the nonaffiliated technology assistant for twenty-eight hours per week starting December 1, 2022 to June 30, 2023 at a salary of \$18.00 per hour. The hourly increase to \$18.00 per hour is retro to September 1, 2022. Additional hours may be authorized based on technology demands. Funded through ESSER Grant funds.

P1-P17

Motion _____ Second _____

Finance Resolutions F1-F13

BILL LIST

F1. Be it resolved that the Rochelle Park Board of Education, Upon the recommendation of the Superintendent, approves the second October 2022 bill list attached and listed below.

A. General Funds- Fund 10& 11	\$40,888.16
B. Federal Grant – Fund 20	\$.00
C. Referendum Account-Fund 30	\$.00
D, Cafeteria- Fund 60	\$.00
E. Afterschool Program- Fund 61	\$392.27
TOTAL PAYMENTS FOR October	\$41,280.43

TOTAL DISBURSEMENTS

ATTACHEMENT 1

BILL LIST

F2. Be it resolved that the Rochelle Park Board of Education, Upon the recommendation of the Superintendent, approves the November 2022 bill list attached and listed below.

D. General Funds- Fund 10& 11	\$1,749,186.87
E. Federal Grant – Fund 20	\$48,205.51
F. Referendum Account-Fund 30	\$.00
D, Cafeteria- Fund 60	\$41,905.65
E. Afterschool Program- Fund 61	\$1,368.13
TOTAL PAYMENTS FOR November	\$1,840,666.16

TOTAL DISBURSEMENTS

ATTACHEMENT 2

CHECK RUN

F3. Be it resolved that the Rochelle Park Board of Education, Upon the recommendation of the Superintendent, authorizes a check run for the month of November 2022 with the amounts to be approved at the December 2022 meeting.

PAYROLL AUTHORIZATION

F4. RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the payroll for October 2022 as follows:

October 2022	
Fund Gross Payroll	
Fund 10	600,378.37
Fund 20	4,358.54
Fund 61	9,710.56
Fund 62	.00
Total	614,447.47

PAYROLL AUTHORIZATION

F5. RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the payroll for November 2022 as follows:

November 2022	
Fund Gross Payroll	
Fund 10	597,320.41
Fund 20	4,841.54
Fund 61	11,307.74
Fund 62	.00
Total:	613,469.69

MONTHLY BUDGETARY LINE ITEM STATUS CERTIFICATION

F6. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of September 2022 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

SECRETARY & TREASURER'S REPORTS

F7. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the month of September 2022.

TRANSFERS

F8. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers for the month of September 2022.

MONTHLY BUDGETARY LINE ITEM STATUS CERTIFICATION

F9. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of October 2022 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

SECRETARY & TREASURER'S REPORTS

F10. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the month of October 2022.

TRANSFERS

F11. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers For the month of October 2022.

GRANT

F12. RESOLVED: Upon the recommendation of the Superintendent the Rochelle Park Board of Education accepts a donation of \$250.00 from The California Casualty Music & Arts Grant who provides support for K-12 public schools negatively impacted by reduced budgets and other incidents (like a flood). The funds will be used for music supplies for the Midland School Band Program.

FACILITY USE

F13. RESOLVED, that Upon the recommendation of the Superintendent the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to adjust the schedule due to school activities or construction at any time.

Group/Organization	Use/Purpose/Room	Dates/Times	Rental Fee
Midland School #1 PTO November General Meeting	Gymnasium (previously approved change of Location)	November 8, 2022	None

F1-F13
Motion _____ Second _____

VIII. Public Comment (Agenda and non-agenda items)

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens are required to give their name and address when recognized to speak.

IX. Announcements: The next regular Board of Education meeting will be held on December 13, 2022 at 6:30 P.M. executive session 7:30P.M. public session in the Gymnasium.

X. 2nd Executive Session

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include personnel, contracts, legal and confidential student

matters.

XI Adjournment

Motion_____Second_____ __PM